



**Summary of the decisions taken at the meeting
of the Executive held on Monday 4 February 2019**

1. Date of publication of this summary: 5 February 2019
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 8 February 2019
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Oxfordshire Joint Statutory Spatial Plan, Local Development Scheme, Statement of Community Involvement Regulation 18 Issues Consultation Document</p> <p>Report of Executive Director for Place and Growth (Interim)</p> <p>Purpose of report</p> <p>To seek approvals to progress the production of the Oxfordshire Plan 2050 through adopting the Statement of Community Involvement, approving an amendment to the Local Development Scheme and approving the Regulation 18 (Part 1) document for consultation.</p>	<p>Resolved</p> <p>(1) That the Statement of Community Involvement (“SCI”) as amended following the close of consultation (annex to the Minutes as set out in the Minute Book) be adopted.</p> <p>(2) That the amendment to the Local Development Scheme (“LDS”) – revised key milestones for production of the Oxfordshire Plan – be approved.</p> <p>(3) That the Regulation 18 (Part 1) Issues Consultation Document for public</p>	<p>The Council and its partners are producing a JSSP for Oxfordshire. Once adopted the JSSP will form part of the Council’s Development Plan against which formal planning decisions will be made and other local planning documents prepared. The Council has a statutory duty to prepare and maintain an LDS under S15 of the PCPA 2004. The preparation of the plan will require community and stakeholder involvement and the production of a SCI is a legal requirement under S18 of the PCPA 2004 to ensure compliance with statutory requirements and Government policy for plan making and consultation on planning matters.</p> <p>These documents will not</p>	<p>Option 1: To not adopt the SCI or the LDS nor agree to consultation on the Regulation 18 consultation paper.</p> <p>The Council has a legal duty to produce an LDS and an SCI under sections 15 and 18 respectively of the Planning and Compulsory Purchase Act 2004 (as amended) and to carry out early engagement in the content of the Plan under Regulation 18 of The Town and County Planning (Local Planning) (England) Regulations (2012).</p> <p>Option 2: To reconsider the content of the SCI, LDS and Regulation 18 Consultation Paper.</p> <p>The SCI has been</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To adopt the Statement of Community Involvement (“SCI”) as amended following the close of consultation as attached at Appendix 1.</p> <p>1.2 To approve the amendment to the Local Development Scheme (“LDS”) as set out at paragraph 3.12 of this report.</p> <p>1.3 To approve the Regulation 18 (Part 1) Issues Consultation Document for public consultation as attached at Appendix 2.</p> <p>1.4 To authorise the</p>	<p>consultation (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(4) That the Executive Director for Place and Growth (Interim), in agreement with the partner councils equivalent, be authorised to make any necessary minor and presentational changes to the draft Regulation 18 Consultation Document before formal consultation commences.</p>	<p>replace the Councils existing LDSs and SCIs, they will remain relevant to all other planning matters.</p>	<p>produced having regard to statutory and policy requirements for plan-making. It is considered by officers to be an appropriate document.</p> <p>The LDS has been produced having regarded to the statutory responsibilities for plan making, the requirements of the Oxfordshire Housing and Growth Deal and the resources available to the JSSP Project Team. It is considered by officers to be appropriate for the present and foreseeable circumstances.</p> <p>The Council has a legal duty to produce an LDS and an SCI under sections 15 and 18 respectively of the Planning and</p>	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Executive Director for Place and Growth (Interim), in agreement with the partner councils equivalent, to make any necessary minor and presentational changes to the draft Regulation 18 Consultation Document before formal consultation commences.</p>			<p>Compulsory Purchase Act 2004 (as amended) and to carry out early engagement in the content of the Plan under Regulation 18 of The Town and County Planning (Local Planning) (England) Regulations (2012).</p>	
<p>Agenda Item 7 Business Plan 2019/20 and Medium Term Financial Strategy 2019/20 - 2023/24</p> <p>Report of Executive Director Finance and Governance (interim)</p> <p>Purpose of report</p>	<p>Resolved</p> <p>(1) That, having given due consideration, Full Council be recommended to approve the Business Plan (annex to the Minutes as set out in the Minute Book).</p>	<p>This report, alongside the appendices, sets out the Business Plan and MTFS for Council to consider alongside the setting of the 2019/20 Council Tax. It is a legal requirement to set a balanced budget and the recommendations as outlined set out a way to achieve this.</p>	<p>Option 1: To reject the current proposals and make alternative recommendations. Members will not be aware of the medium term financial forecast or implications of alternatives if they choose to take this option.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>The Business Plan and Summary Medium Term Financial Strategy are presented as an integrated report. This demonstrates the Council's strategic approach to aligning its resource to the delivery of Council's priorities.</p> <p>This report details the Business Plan 2019/20 and the Council's Medium Term Financial Strategy (MTFS) for 2019/20 to 2023/24 prior to final approval by full Council in February 2019.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1. To consider and recommend to Council approval of the Business Plan set out in Appendix 1</p>	<p>(2) That the Risk Register (annex to the Minutes as set out in the Minute Book) be noted.</p> <p>(3) That, having given due consideration, Full Council be recommended to agree an increase in the level of Council Tax for Cherwell District Council of £5 for 2019/20.</p> <p>(4) That, having given due consideration, Full Council be recommended to approved the Medium Term Financial Strategy (MTFS), Revenue Budget 2019/20 and Capital Programme including</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>1.2. To note the Risk Register contained at Appendix 2</p> <p>1.3. To consider and recommend to Council an increase in the level of Council Tax for Cherwell District Council of £5 for 2019/20</p> <p>1.4. To consider and recommend to Council approval of the Medium Term Financial Strategy (MTFS), Revenue Budget 2019/20 and Capital Programme including recommending the growth and savings proposals included at Appendix 9</p>	<p>recommending the growth and savings proposals (annex to the Minutes as set out in the Minute Book).</p> <p>(5) That, having given due consideration, Full Council be recommended to approve a minimum level of General Fund reserves of £2m.</p> <p>(6) That, having given due consideration, Full Council be recommended to delegate authority to the Chief Finance Officer, in consultation with the Lead Member for Financial Management & Governance, and where appropriate the</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>1.5. To consider and recommend to Council a minimum level of General Fund reserves of £2m</p> <p>1.6. To consider and recommend to Council that authority be delegated to the Chief Finance Officer in consultation with the Lead Member for Finance & Governance, and where appropriate the relevant Director and Lead Member to:</p> <ul style="list-style-type: none"> • Transfer monies to/from earmarked reserves should that become necessary during the financial year. • Update prudential indicators in both the Prudential 	<p>relevant Director and Lead Member to:</p> <ul style="list-style-type: none"> • Transfer monies to/from earmarked reserves should that become necessary during the financial year. • Update prudential indicators in both the Prudential Indicators Report and Treasury Management Strategy Report to Council, for any budget changes that impact on these. <p>(7) That, having given due consideration, Full Council be recommended to approve the Fees &</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Indicators Report and Treasury Management Strategy Report to Council, for any budget changes that impact on these.</p> <p>1.7. To consider and recommend to Council that the Fees & Charges set out in Appendix 7 be approved.</p> <p>1.8. To consider and recommend to Council that the Treasury Management Strategy be approved, including the Prudential Indicators, Minimum Revenue Provision (MRP) Policy and Affordable Borrowing</p>	<p>Charges (annex to the Minutes as set out in the Minute Book).</p> <p>(8) That, having given due consideration, Full Council be recommended to approve the Treasury Management Strategy be approved, including the Prudential Indicators, Minimum Revenue Provision (MRP) Policy and Affordable Borrowing Limit for 2019/20.</p> <p>(9) That, having given due consideration, Full Council be recommended to delegate authority to the Chief Finance Officer to make any technical changes</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Limit for 2019/20.</p> <p>1.9. To consider and recommend to Council that authority be delegated to the Chief Finance Officer to make any technical changes necessary to the papers for the Council meeting of 25 February 2019, including changes related to the finalisation of the national Finance Settlement and any associated changes to Parish Precepts and Council resulting from those changes.</p> <p>1.10. To note the contents of the Section 25 report from the Chief Finance Officer in relation to the robustness of estimates</p>	<p>necessary to the papers for the Council meeting of 25 February 2019, including changes related to the finalisation of the national Finance Settlement and any associated changes to Parish Precepts and Council resulting from those changes.</p> <p>(10) That the contents of the Section 25 report from the Chief Finance Officer in relation to the robustness of estimates and adequacy of reserves be noted.</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
and adequacy of reserves.				
<p>Agenda Item 8 Monthly Performance, Finance and Risk Monitoring Report - December 2018</p> <p>Report of Executive Director: Finance and Governance (Interim) and Assistant Director: Performance and Transformation</p> <p>Purpose of report</p> <p>This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.</p> <p>Recommendations</p> <p>The meeting is recommended:</p>	<p>Resolved</p> <p>(1) That the monthly Performance, Risk and Finance Monitoring Report be noted.</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p> <p>This report provides an update on progress made so far in 2018-19 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p>	<p>Option 1: This report illustrates the Council's performance against the 2018-19 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
1.1 To note the monthly Performance, Risk and Finance Monitoring Report.				